

Below are the Documents list which is generally required by the Portfolio management services and bankers to Open NRI – PMS, NRI -Savings / PIS Account

- Photocopy of passport -self attested
- Photocopy of valid visa / work permit -self attested
- Pan Card copy (**Mandatory for NRE PIS/NRO PIS accounts-self attested**)
- Address proof -self attested.
- At least one document provided has to be in English apart from passport

One document will be obtained from the first applicant confirming either the mailing or overseas address. The address on the document has to match the address mentioned in the application form.

The list of documents that will be acceptable as address proofs are mentioned below (Please Note this may differ Bank to bank, however majority of the banks activate

A. Overseas Address (Any one) : self attested

1. Photocopy of valid passport mentioning the overseas address
2. Photocopy of utility bill not more than 2 months old
3. Photocopy of bank account/credit card or post office savings bank account statement not more than 3 months old
4. Photocopy of valid driving license
5. Any other document as notified by the Central Government in consultation with the regulator
6. Property or Municipal tax receipt
7. Pension or Family Pension Payment Orders (PPO's) issued to retired employees by Government Department or Public Sector Undertakings, if they contain the address
8. Letter of allotment of accommodation / Leave & License agreements allotting official accommodation from employer issued by State or Central Govt departments, financial institutions and listed companies.
9. Documents issued by Government Department of Foreign Jurisdiction (Work/Resident Permit, Social Security Card, Green Card etc.)

10. Letter issued by Foreign Embassy or Mission in India.

B. Indian Address (Any one): self attested

1. Photocopy of valid passport mentioning the Indian address
2. Permanent Driving license that is not expired
3. Photocopy of Election card / Voters ID (if it has address)
4. Job ID Card issued by NREGA duly signed by an officer of the State Government
5. Letter issued by the Unique Identification Authority of India (UIDAI) containing details of name, photograph, address & Aadhar Number (can only be accepted if customer is met face to face by the bank official) / Aadhar Card
6. Any other document as notified by the Central Government in consultation with the regulator

C. List of Additional documents (Any one): self attested

The following documents will be accepted as additional document in case of Non Face to Face accounts:

1. A cheque drawn on a bank account abroad including IP cheque (having address)
2. A cancelled paid cheque in original drawn on a bank abroad showing the signature, bank name, account number, address etc.
3. Original Letter issued by the company – Authorized signatory, specifying the purpose of letter issuance as Account Opening on Company's letterhead along with date of issuance [Not older than 3 months prior to the date of account opening]
4. Photocopy of Appointment letter issued by the overseas employer for employment overseas
5. Letter from university abroad or photocopy of student ID card (in case of NRI Students)
6. Photocopy of Rent Agreement along with Utility Bill (not more than 2 months old) in the name of Landlord
7. Photocopy of utility bill not more than 2 months old

8. Photocopy of bank account/credit card or post office savings bank account statement not more than 3 months old

9. Photocopy of valid driving license

10. Property or Municipal tax receipt

11. Pension or Family Pension Payment Orders (PPO's) issued to retired employees by Government Department or Public Sector Undertakings, if they contain the address

12. Letter of allotment of accommodation / Leave & License agreements allotting official accommodation from employer issued by State or Central Govt departments, financial institutions and listed companies.

13.. Letter issued by Foreign Embassy or Mission in India.

(Note: Above mentioned documents may differ from bank to bank / PMS to PMS, however we have covered majority of the documents requirements which may accepted to activate NRI- PMS, NRI - Savings / PIS Account.)